

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Executive Inventory

1. Attached for your information is the memorandum on the Executive Inventory which I mentioned to you on the telephone.

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2. Kirk and I agreed 10 February 1958 that [REDACTED] would continue to compile a roster of individuals of interest under the terms of the Agency Management Development Program. This is an assignment I gave to Rud a week or so ago and one which will take several months to complete. It amounts to getting from the various Career Service Chiefs and operating officials an idea of who the bright young men at various grade levels may be, separating the people with general capacities from specialists and technicians, and coming up with a workable roster. Once we have done this work, we will then consider whether these materials should be presented to the suggested Committee or whether we would use the Career Council and the Supergrade Board for review purposes.

3. The purposes to be served by the senior, middle and junior executive inventories are, of course, quite different. Kirk feels that a senior executive inventory should be drawn up and then reviewed by those senior officials in the Agency whose duty it is to advise the Director from time to time about key appointments. The middle executive inventory should be maintained as a backstop in making appointments in the higher professional grades and should be used by the Supergrade Review Board in promotion actions involving movement from GS-15 to GS-16. The junior inventory would serve to keep bright young men from being buried in the machinery of the Agency.

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[REDACTED]
Gordon M. Stewart
Director of Personnel

Attachment

~~Document No. 3
No Change in Class. ☐
☒ Reclassification
Class. Change of: T 6
Next Review Date: 26 JAN 1973~~